

# *Evelyn S. Field Library*

## **Library Services at RARITAN VALLEY COMMUNITY COLLEGE for Public Patrons of Somerset and Hunterdon Counties**

*All residents of Somerset and Hunterdon counties are eligible for a library card. Privileges are also extended to those working in either county, including employees who work at the college, but are not employed by the college.*

### **Obtaining a RVCC Library Card**

A public patron library card can be obtained at the Circulation Desk upon presenting a valid driver's license or another type of picture ID that lists a current address. An RVCC library card will then be issued for use at this library only. This card must be presented to checkout library materials. This is to ensure prompt and accurate service. In addition, only the owner of the card will be allowed to make library transactions.

The RVCC library does not accept local branch library cards, even if they are from a Somerset or Hunterdon county library.

### **Borrowing Privileges**

Public patrons may borrow a maximum of 10 books at a time. Books may be checked out for 28 days and may be renewed a maximum of 3 times, each time for an additional two weeks. A 10 cent fine is accrued on a patron's account for each day that a book is overdue. No fine is charged for days that the library is closed. Please note that media (DVDs, videos and audiobooks) is only available to the college community.

Books borrowed from the RVCC library must be returned to the RVCC library. They may not be returned to a local branch library.

*For complete information regarding borrowing privileges, please visit:  
<http://library.raritanval.edu/information/borrowingprivileges.asp>*

### **Library Services**

The catalog can be accessed from the library's homepage: <http://library.raritanval.edu>. In addition to our book collection, public patrons also have access to the Internet and Microsoft Office on the library's computers. Computers are available on the first floor of the library. Please see either the Circulation or Reference Desk to obtain a guest login. There is a 5 cent per page printing fee. Please pay this fee at the Circulation Desk.

Public patrons are also welcome to search our online databases for articles, request books using the library's Interlibrary Loan Service, and make use of the copy machines located on the first floor. Off-campus access to databases is not available.

#### ***Library Hours:***

*Monday-Thursday 8:00am-9:00pm  
Friday 8:00am-5:00pm  
Saturday 9:00am-5:00pm*

*Semester Breaks and summer hours vary.*

***Evelyn S. Field Library  
Raritan Valley Community College  
P.O. Box 3300  
Somerville, NJ 08876  
908-218-8865  
<http://library.raritanval.edu>***

#### ***Book Return Locations:***

*(All RVCC books must be returned to RVCC)*

*Entrance to Library/Theatre  
Entrance to the Library  
At the Circulation Desk*