

# *Evelyn S. Field Library*

## **Library Services at RARITAN VALLEY COMMUNITY COLLEGE for Somerset County Academy for Health and Medical Sciences Students**

### **Obtaining a RVCC Library Card**

Academy Students need to register with the library at the Circulation Desk by submitting a completed registration form. This could take place the first time a student needs to borrow materials. Students must present their high school ID at this time. They will then be issued a RVCC library card. This card must be presented to checkout library materials. This is to ensure prompt and accurate service. In addition, only the owner of the card will be allowed to make library transactions.

### **Borrowing Privileges**

Academy Students may borrow a maximum of 20 items at a time. Books may be checked out for 28 days and may be renewed a maximum of 3 times, each time for an additional two weeks. A 10 cent fine is accrued on a patron's account for each day that a book is overdue. No fine is charged for days that the library is closed.

Books borrowed from the RVCC library must be returned to the RVCC library. They may not be returned to a local branch library.

*For complete information regarding borrowing privileges, please visit:  
<http://library.raritanval.edu/information/borrowingprivileges.asp>*

### **Library Services**

The catalog can be accessed from the library's homepage <http://library.raritanval.edu>. Academy Students also have access to the Internet and Microsoft Office on the library computers.

Students may search the library's online databases for articles and request books using the library's Interlibrary Loan System. To access the databases from off-campus, students use their RVCC G# and password.

#### ***Library Hours:***

*Monday-Thursday 8:00am-9:00pm  
Friday 8:00am-5:00pm  
Saturday 9:00am-5:00pm*

*Semester Breaks and summer hours vary.*

***Evelyn S. Field Library  
Raritan Valley Community College  
P.O. Box 3300  
Somerville, NJ 08876  
908-218-8865  
<http://library.raritanval.edu>***

#### ***Book Return Locations:***

*(All RVCC books must be returned to RVCC)*

*Entrance to Library/Theatre  
Entrance to the Library  
At the Circulation Desk*